

## **In Absentia Admission Instructions**

- (a) The Admission Application; please type your bar number on the appropriate line at the top of the form and enter on the lines to the right, where and when you were sworn in to practice in the superior court. Sign on the signature line and type your name (where requested) and type your complete mailing address. Do not sign on the line under Attorney Roll. Also, please have the Admission Application signed by two attorneys who are members of this Court and who can attest to your personal and professional character. Please have the signatories include their Georgia State Bar numbers.
  
- (b) An oath to be administered to you by a judge of the appellate courts or court of record with spaces for your signed affirmation and that judge's attestation and exemplification.

After the oath is administered, please sign the line on the application under the title Attorney Roll. Please complete and return items (a) and (b) along with the admissions fee of \$30.00. Please print on a piece of paper your name as you wish it to read on your certificate and include that with the returned items.

When we receive these items, we will prepare a certificate showing you are admitted to this Court on the date they are received and mail the signed certificate to you. If you have any questions, please do not hesitate to contact me.