

Court of Appeals Summary of Rules Changes Effective December 6, 2019

Rule 4 (b) Drop Box Paper Filing. ~~This section applies to pro se parties and to counsel exempt from the electronic filing requirements. When the office of the Clerk is not open, documents may be deposited in the Court of Appeals drop box for filing. Documents placed in the drop box are removed each morning and clock stamped with the present time and date, but shall be deemed filed on the prior business day if the documents comply with Court rules. The drop box is located inside the street level entrance to the 47 Trinity Avenue Building, which generally is open between 7:00 a.m. and 5:00 p.m., although the Georgia Building Authority may change the hours during which the building is open without prior notice. Note: This rule does not apply to motions for reconsideration, which must be received by the Court before 4:30 p.m. on the final due date. See Rule 37 (b), Motions for Reconsideration.~~

Why: The Nathan Deal Judicial Center does not have a drop box. Attorneys can e-file and pro-se filers can drop off during our business hours.