

Court of Appeals of the State of Georgia

ATLANTA, February 24, 2021

The Court of Appeals hereby passes the following order:

It is hereby ordered that the following Court Rules are amended:

I. GENERAL

- Rule 2.** Documents; Communications; General.
- (a) Requirement for Written and Signed Documents.
 - (1) Paper Filings.
 - (2) Electronic Filings.

V. RECORDS AND TRANSCRIPTS

- Rule 17.** Duty of Trial Court Clerks.

VII. BRIEFS

- Rule 24.** Preparation.
- (b) Signatures, Paper, Spacing, and Certificates of Service.

IX. APPLICATIONS FOR INTERLOCUTORY APPEAL

- Rule 30.** Interlocutory Applications.
- (g) Format.
 - (1) Efiled Applications.
 - (iii)

X. APPLICATIONS FOR DISCRETIONARY APPEAL

- Rule 31.** Discretionary Applications.
- (g) Format.
 - (1) Efiled Applications.
 - (iii)

XIII. RECONSIDERATION

- Rule 37.** Motions for Reconsideration.
- (b) Time of Filing.

The complete paragraphs are attached with the added language. These rules of the Court of Appeals of Georgia are adopted effective February 17, 2021, and will be applied to all cases decided by the Court of Appeals on or after that date.



Court of Appeals of the State of Georgia

Clerk's Office, Atlanta, February 24, 2021

*I certify that the above is a true extract from
the minutes of the Court of Appeals of Georgia.*

*Witness my signature and the seal of said court
hereto affixed the day and year last above written.*

Stephen E. Castles

_____, Clerk.

I. GENERAL

Rule 2. Documents; Communications; General.

(a) Requirement for Written and Signed Documents.

(1) Paper Filings.

Signatures on pro se paper filings must be handwritten by the submitting individual. Paper documents with conformed or stamped signatures shall not be accepted.

(2) Electronic Filings.

(i) All electronic filings must be submitted in a searchable portable document format (PDF) only.

(ii) Signatures must be electronic or a conformed signature of the counsel or pro se party filing the document, which means that counsel's or the pro se party's typed name is preceded by "/s/" and is underlined. Counsel's or the pro se party's typed name must also appear below the underline. If there are signatures of multiple attorneys on the document, use of the filing attorney's login and password and the conformed signatures of the others will be presumed to mean that the filing attorney has the agreement of the other signatories to what is filed.

(iii) Attorney filings must be in accordance with Rule 46, Electronic Filing of Documents.

V. RECORDS AND TRANSCRIPTS

Rule 17. Duty of Trial Court Clerks.

The clerk of the trial court shall certify and transmit to the Clerk of this Court a copy of the original transcript (whether printed or on compact disc) and copies of all records as required within the time prescribed by statute. Trial court orders included in the record must contain the signature of the trial court judge. Conformed signatures, stamped signatures, and signatures with permission shall not be permitted, except for those courts in which the official practice is for the judge to electronically sign or stamp his or her signature. Transmittal shall be made by the clerk or deputy clerk personally, electronically, or by first class United States Postal Service, express mail, or commercial courier or delivery service, charges prepaid. Transmittal by a party or attorney is prohibited. The appellant, court reporters, and the trial court clerk shall cooperate to ensure that the record is complete.

VII. BRIEFS

Rule 24. Preparation.

(b) Signatures, Paper, Spacing, and Certificates of Service.

Briefs shall be filed in conformity with Rule 2 (a) and (c), Requirement for Written and Signed Documents, and Rule 6, Copies and Certificate of Service.

IX. APPLICATIONS FOR INTERLOCUTORY APPEAL

Rule 30. Interlocutory Applications.

(g) Format.

(1) Efiled Applications.

Applicants who are represented by counsel must efile applications pursuant to Rule 46, Electronic Filing of Documents, and in compliance with this Court's efilng instructions. Pro se parties may either efile or file paper documents.

(i) Application briefs shall follow the requirements of Rule 24, Preparation of Briefs, including the length limitations for computer-generated documents in Rule 24 (f), and shall also follow the general format of Rule 2 (c), Documents.

(ii) Only documents that are directly relevant to the arguments raised should be uploaded as application exhibits.

(iii) Documents and attachments or exhibits to documents filed below shall be uploaded as separate, independent exhibits without cover pages.

X. APPLICATIONS FOR DISCRETIONARY APPEAL

Rule 31. Discretionary Applications.

(g) Format.

(1) Efiled Applications.

Applicants who are represented by counsel must efile applications pursuant to Court of Appeals Rule 46, Electronic Filing of Documents, and in compliance with this Court's efilng instructions. Pro se parties may either efile or file paper documents.

(i) Application briefs shall follow the requirements of Rule 24, Preparation of Briefs, including the length limitations for computer-generated documents in Rule 24 (f), and shall also follow the general format of Rule 2 (c), Documents.

(ii) Only documents directly relevant to the arguments raised should be uploaded as application exhibits.

(iii) Documents and attachments or exhibits to documents filed below shall be uploaded as separate, independent exhibits without cover pages.

XIII. RECONSIDERATION

Rule 37. Motions for Reconsideration.

(b) Time of Filing.

Subject to Rule 3, Due Date, and Rule 4 (d), Electronic Filing/Motions for Reconsideration, or as otherwise ordered by the Court, motions for reconsideration must be filed within 10 days from the rendition of the judgment or dismissal. To be timely, motions for reconsideration must be received via efilng or by paper copy by 4:30 p.m. Motions for reconsideration received via efilng or by paper copy after close of business (4:30 p.m.) will be deemed received on the next business day. No extension of time shall be granted except for providential cause on written motion made before the expiration of 10 days. No response to a motion for reconsideration is required, but any party wishing to respond must do so expeditiously.